



# By-Laws

Revised Nov. 20, 2022



## **By-Laws**

# **Oquossoc ATV Club Inc**

**501(c)(7) Nonprofit Organization**

### **Article I**

#### **Name and Location**

The name of this corporation is Oquossoc ATV Club Inc. Its principle location shall be in the towns of Oquossoc and Rangeley in Franklin County of the State of Maine.

### **Article II**

#### **Purposes and Powers**

The purpose of this corporation shall be social in nature, to-wit: To own, maintain, and operate social and recreational facilities, including but not limited to clubhouses and ATV trails, for the benefit of its members; to encourage good fellowship among its members; to conduct ATV trail rides, and ATV races in accord with applicable law and regulations; to encourage safety and courtesy in ATV riding; and generally in all ways to advance the great outdoor sport of ATV riding in all its forms.

To these ends, the corporation shall be empowered:

To acquire by gift or purchase, whether in trust or otherwise, to hold, sell, convey, assign, mortgage, or lease any property, real or personal, necessary or incidental to the accomplishment of any of its purposes; to borrow money and issue evidence of indebtedness, and to secure loans by mortgage, pledge or other lien, all in furtherance of its said purposes; to apply for, obtain and contract with any governmental agency or private foundation for grants, direct loans or other financial aid and to make any other contract in furtherance of its said purposes; and to take such other and further actions as may be necessary for the accomplishment of its said purposes and not inconsistent with the specific limitations of its powers hereinafter recited.

PROVIDED, HOWEVER, that the corporation shall not be operated for profit and no part of the net earnings of the corporation shall inure to the benefits of, or be distributable to, its members, trustees, officers or other private persons, partnerships, or corporation; except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of its purposes hereinbefore set forth.

## **Article III**

### **Board of Directors**

1. **Number, Elections, and Term.** The governing body of this corporation shall be a Board of Directors composed of three (3), five (5), or seven (7) persons of those elected initially to serve as directors. The terms of the Board of Directors shall be two (2) years or until their successors are elected. In the event of a vacancy on the Board, the membership may chose a person from the membership of the corporation to fill the unexpired term, unless the officers deem a suitable person cannot be found. Directors must be members of the corporation.
2. **Meetings.** The Directors shall meet at the call of the Chairman of the Board. Special meetings shall be called by the Chairman at the written request of three (3) members stating the objective thereof. Upon receipt of such request the chairman shall cause the secretary to forthwith issue notice to the Directors stating the location, time, and objective of such special meeting, which shall be held not later than five (5) days after receipt by the chairman of request thereof. No business not related to the objective shall be transacted.
3. **Quorum.** A quorum for voting purposes at any meeting of the Directors shall be two (2) members; however, a less interest may adjourn the meeting.
4. **Proxies.** No voting by proxies shall be allowed at any meeting of the Directors.
5. **Notice.** Written or telephone notice of all meetings of the Directors shall be given by the Secretary to each Director at least five (5) days before the date fixed for such meeting. Notice shall be deemed given when mailed.

## **Article IV**

### **Officers**

1. **Number and Designation.** The management and administration of the affairs of this corporation shall be entrusted to four (4) officers, President, Vice President, Secretary, and Treasurer.
2. **President.** The President shall, be the executive and administrative officer of the corporation. He/She shall preside at all meetings of the corporation.
3. **Vice President.** The Vice President shall, in the absence of or disability of the President, have and exercise all powers of the President. He/She shall have such other and further duties as the President may from time to time prescribe.
4. **Secretary.** The Secretary shall keep an accurate record of the meetings of the corporation. He/She shall give the notice required by these by-laws of all such meetings. He/She shall notify persons of their elections to or removal from membership, and shall conduct the formal correspondence of this corporation.
  - a. **Assistant Secretary.** The Assistant Secretary shall preside over if in the absence of the Secretary and assist in assigned tasks from time to time.
5. **Treasurer.** The Treasurer shall keep the accounts and have charge of the funds of this corporation. He/She shall render a written report of the financial condition of this corporation to the membership at its annual meeting.

6. Committees; Absences. The President may from time to time, appoint from the membership such committees as in his judgment shall be necessary to further the purposes of this corporation. In case of the absence or inability to act of either the Secretary or the Treasurer, the President may appoint a Secretary or Treasurer pro tem.
7. Election of Officers. The officers of this corporation shall be elected by the membership at the annual meeting of this corporation. From the nominees for each office, the one receiving the highest number of votes cast shall assume that office. If there is no more than one nominee for each office, the President may waive the requirement of formal balloting and direct the Secretary to cast one ballot for the nominee. The terms of the President and Vice President shall be one (1) year and terms of the Secretary and Treasurer shall be one (1) year in length or until their successors are elected. Officers must be members of the corporation.

## **Article V**

### **Membership and Dues**

1. Initial Members. Membership in this corporation shall consist of the incorporators whose signatures appear on the certificate of organization.
2. Membership is open to any person of good character and in sympathy with the purposes of the corporation upon application to the Secretary and payment of one (1) years dues.
3. Membership shall consist of four (5) classes:
  - a. Supporting Business
  - b. Family
    - i. Shall include husband and wife and their children less than 18 years of age.
  - c. Individual
  - d. Associate
  - e. Landowner
4. Powers. Members (18 years old and older) shall be eligible to vote at all meetings of, and to hold office in, this corporation.
5. The Board of Directors shall establish the qualifications and rights of Associate Members.
6. Resignation, Removal. If a member, while operating an ATV, violates any law or regulation, or commits any act which could reflect on the integrity of the corporation, the membership may be terminated by a majority vote of the general membership or if his annual dues remain unpaid sixty (60) days after bills therefore are mailed out by the Treasurer.
7. Dues. The annual dues for members shall be:

a. Supporting Business	\$100
b. Family	\$40
c. Individual	\$25
d. Associate	\$15
e. Landowner	No Charge

## Article VI

### Meetings of Membership

1. Annual Meetings. The annual meeting of this corporation for the purpose of electing directors and officers shall be held in October each year, and be held at some location within the city/town of Rangeley and/or Oquossoc designated by the President.
2. Special Meetings. Special meetings of the membership may be called by the President at any time and shall be called by him/her at the written request of five (5) members stating the object thereof. Upon receipt of such request, the President shall forthwith cause the Secretary to issue notice to the membership stating the time, place, and object of such meeting, which shall be held no later than twenty-one (21) days after receipt by the President of request thereof. No business not related to the object stated in the request shall be transacted thereat.
3. Quorum. A quorum for voting purposes at any meeting of the membership shall be one-fifth (1/5) of the membership at time of the call of the meeting; however, a less interest may adjourn the meeting.
4. Proxies. No voting by proxy shall be permitted at any meeting of the corporation.